

Code of Conduct

- Students should bring the Almanac to school every day.
- The students should affix his/her photograph and fill in the required information, duly signed by the parent in the space provided for in the Almanac.
- It is compulsory for all students to attend the morning assembly. Students should reach school before the bell rings. Coming late to school is punishable offence.. Attendance on the last day of the school before vacation is absolutely essential.
- It is obligatory for all students to attend every class as per the timetable.
- No child shall leave the school premises during school hours without the prior permission of the Principal. While changing class rooms or venues between periods students must move in a line and observe complete silence. When using stair cases and corridors, all students must keep to the left, students should also refrain from running in the corridors.
- Care must be taken of school property and no student should scratch, spoil or cause damage in any way to any item belonging to their school. Damage to school property will have to be paid for by the concerned student. The students are not expected to fiddle with the apparatus in the labs.
- Late comers, uniform defaulters, fee defaulters and children who do not do their homework regularly will be sent home after two warnings.
- Bohra Public School students should observe standards wherever they go. They should always remember that the school is judged by them. Bullying language is prohibited and punishable as per school rules.
- No half day leave will be granted to any student. However, relaxation will be given only to sick students on the days of the test/ exam. Where in the child may be allowed to go home on a written request from the parents, which must be deposited at the School Reception by 8:00 a.m.

Disciplinary action will be taken against students found using unfair means during examinations which may result in expulsion from the school. They should not use indecent language or indulge in fights and quarrels with others.

The following practices are strictly forbidden.

- Smoking
- Disfigure/Damage school property
- Use of Violence in any form
- Use of Mobile Phones
- All the students must wear neat and proper school uniform.
- On Wednesdays & Saturdays students must wear House uniform.
- Boys are not permitted to keep long hair.
- Girl students are not allowed to wear fancy jewellery, nail polish, fancy clips etc. They have to wear either a white ribbon or a simple white hair band.
- Indisciplined behavior in the school bus will result in the student being debarred from using the same.
- Any objectionable conduct outside the school will make the student liable for disciplinary action. Every student should take care of his/her personal belongings.

- No student is allowed to bring any kind of crackers in the school premises. The fact that the student has been dismissed from the school on disciplinary grounds shall be so mentioned on the transfer certificate.
- Bi- cycles must be kept locked and in the space provided. Unlocked bi-cycles will be removed from the school premises. No other vehicle is allowed in the school. School authorities will not be responsible for any theft of the same.
- In order to acquire a good command of the English language which is the medium of instruction for all subjects, Children should speak only in English in the school premises.

DISCIPLINE

BEHAVIOURAL MANAGEMENT STRATEGIES: SCHOOL POLICY

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AREAS OF CONCERN	ACTION TO BE TAKEN BY THE SCHOOL Note : The serial order specifies the successive steps to be taken by the school in regard to areas of concern.
Bunking Classes & Unnecessary Movement in the Corridors	<ol style="list-style-type: none"> 1. Warning and extra assignments in the respective subjects. 2. Parents to be informed by Whatsapp message and extra assignments to be given. 3. After School detention (but only after informing properly the parents about it). 4. Suspension.
Bullying, Aggressive Behaviour & Abusive Language	<ol style="list-style-type: none"> 1. Written apology to go into the student's record as Discipline Form. One copy of the same to be retained by the class teacher. 2. Parents to be informed by Call. 3. After School detention (but only after informing properly the parents about it) 4. Suspension.
Hair Cut	<ol style="list-style-type: none"> 1. Verbal warning (twice) 2. To be sent home with the parent with instructions to send after haircut only.
Defaulter at work	<ol style="list-style-type: none"> 1. Verbal warning. 2. Withdrawal of P.E. period. 3. Detention until work is finished. 4. Parents to be informed by Whatsapp message.
Breakage of School Property	Fine as per the cost of the damage/ Withdrawal of P.E. period.

Noise in the class

Withdrawal of P.E. period.

A positive school environment does not simply happen: teachers, parents and students need to work hard together to develop it. Therefore certain rules are necessary to make this possible

STUDENTS MUST...	STUDENTS MUST NOT...
Be regular and punctual	Use indecent language
Report in complete school turnout	Bully others
Carry notebooks and assignments as per the timetable	Damage school property
Help others	Play or run in the class
Respect teachers through courteous language and conduct	Run in the corridors
Use decent language	Be late in reporting to class
Fall in a line when moving out of a class	Be late in submission of work
Switch off lights and fans when not in use	Bunk classes
Maintain school property	Bring mobiles, valuables and heavy cash to school
Complete the school work and assignments on time	Litter class or school
Carry school almanac daily	Eat or drink during teaching periods
Keep pace with fellow friends/ teachers in doing class work	Carry or wear accessories to school (coloured mufflers, warmers, goggles, fancy wrist watches, jewellery etc.)
Be responsible for any work missed in class due to absence	Get involved in arguments and fights (verbal or physical)
Return to class from PT/Library/Labs and other outdoor periods on time	

We expect our students to take pride in their work, their appearance and what they have accomplished. They must develop self-discipline and show courtesy towards all people in the school and community. Our constant endeavour is to realize this dream.